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IN REPLY REFER TO

07 AUG 2000

From: Commander, Naval Facilities Engineering Command

Subj: SOURCE SELECTION EVALUATION FACTORS: ENGINEERING ANALYSIS (00-35)

Ref: (a) Strategic Acquisition Conference 2000, May 2000

1. Purpose: To establish policy and guidance for the development of engineering factors as key discriminators in the source selection process.

2. Background: The majority of NAVFAC's procurements now employ negotiated procedures. As NAVFAC continues to move from use of sealed bidding to competitive negotiations, the importance of the source selection process using "best value" has increased significantly. It is expected that the importance of "best value" source selections will continue to increase as our acquisition strategies include more Design Build, Contract to Budget, and other non-traditional acquisition strategies. This change was discussed during reference (a), where it was noted that 80% of the Fiscal Year 2001 construction program is scheduled to be executed through the use of requests for proposals (RFPs).

3. Policy.

a. We have made significant progress incorporating business discriminators such as past performance, small business and small disadvantaged business subcontracting into our source selections as directed by SECDEF and SECNAV. However, it is important to establish "engineering factors" as key discriminators in the source selection process. Each RFP has its own engineering considerations and therefore, must use evaluation factors such as design, construction approach, life-cycle maintenance, energy efficiency, environmental considerations, aesthetics, etc. Task order competitions under multiple award contracts must also include an engineering analysis when considering factors other than price. Project/design managers need to decide what engineering factors are important for each requirement and require the proposers to submit the appropriate performance data or factors for evaluation.

b. This engineering approach element will greatly improve our selection process, and we expect better, more objective best value selections from its use. With an emphasis on analyzing the proposer's engineering approach, construction quality and schedules can be improved, and debriefings can be more meaningful and objective.

c. As engineering factors become key discriminators in our selections, it is imperative that Technical Evaluation Board (TEB) members have the required expertise and training to evaluate these areas. In procurement actions requiring design or engineering solutions, engineering professionals serving as chairpersons on TEBs should be registered engineers or architects.

4. This policy represents an important step in the evolution of Engineering and Acquisition within NAVFAC. It has been jointly staffed within Operations, Acquisition, and Chief of Engineering, and will be a continuing topic in OPS/02 conferences. Your professional innovation and support are appreciated.

5. NAVFACENGCOM point of contact is LCDR Charles K. Wilson, Assistant Director of Engineer Operations Center (DSN 325-9215, commercial (202) 685-9215).

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